

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON 5TH MARCH 2020
AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM.**

PRESENT: Cllr J Williams (Vice-chair)
Cllr R Day *
Cllr C Hopkinson
Cllr D McIntosh
Cllr I Wilkinson

APOLOGIES: Cllr A Ratcliffe,
Cllr Mark Taylor,
Cllr Geoff Soar (Chairman)

*Present for part of the meeting only.

The Clerk was in attendance (Mrs J Clark)

26/20 DECLARATIONS OF INTEREST

None received.

27/20 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 6th February 2020 were proposed and seconded. They were agreed as a true record.

28/20 MATTERS ARISING

The following matters were raised:

- a) Minute 16/20 a) The overhanging trees on Ford Lane have been reported to PCC.
- b) The former speed sign posts are live if needed for new speed indicator signs.
- c) Minute 20/20 The sit-on mower is now working so can be advertised for sale along with the trailer.

29/20 PLANNING APPLICATIONS

The following planning applications were received:

19/1071/PA: Change of use and conversion of existing kitchen to studio annexe for holiday let at Willow Glen, Valley Road, Saundersfoot – it was agreed not to comment on this application.

19/1050/PA: Two storey extension to the rear of the property at The Manse – no comment.

19/1080/PA: Proposed conversion of existing barn to a two bedroom cottage together with detached garages with storage and bat loft within the roof space at the Barn at Pentlepoir Farm, Pentlepoir – no comment.

30/20 FINANCIAL MATTERS

The following financial information had been circulated:

checking and reviewing to ensure that the systems of financial control are effective. These matters included the scope of the internal audit, the independence and capability of the internal auditor, the clarity of the relationship between the council, the clerk and the internal auditor and the effectiveness of the audit plan and reporting procedures. After considering all these aspects of internal control, it was agreed that all procedures and risk assessments were in place and that the internal auditor is competent and has no involvement or relationship with the council other than as internal auditor. It was agreed to sign off the document and return to the clerk.

RESOLVED: **That the internal audit review be accepted.**

35/20 **APPOINTMENT OF INTERNAL AUDITOR**

It was agreed that Mr Bernie Scourfield be appointed as internal auditor for 2019-20.

RESOLVED: **That Mr B Scourfield be appointed as internal auditor.**

36/20 **RENEWAL OF MEMBERSHIP OF ONE VOICE WALES**

An invitation to renew our subscription to One Voice Wales had been received at a cost of £310.00 It was agreed to renew membership for 2020-21.

RESOLVED: **That membership of One Voice Wales be renewed at a cost of £310.00.**

37/20 **UPDATE ON PLAYPARKS**

The reports on the Annual Inspections had been received for all three playparks as follows:

Broadmoor: All medium risk items to be rectified.

Pentlepoir: All medium risk items to be rectified plus the small multiplay cargo net needs a new small clamp fitted. There are several bolt covers missing which should be replaced. The clerk was asked to find out if the previous contractor had left any play area repair items in his shed and whether there was any play equipment paint left. It was agreed that 'Creocote' and not 'Johnstons Water Seal' be used on the fencing when it is painted in May.

East Williamston: There were two high risk items, one on the swings which required underground investigation and one on the Trim trail which required the replacement of rotted timber.

38/20 **CORRESPONDENCE**

The following correspondence had been received:

a) Solva Care – invite to People, Place and Wellbeing Symposium – noted.

- b) Keep Wales Tidy – Spring Clean Cymru 20th March – 13th April – clerk to ask PCC if they can supply black bags for litter picks.
- c) Keep Wales Tidy – Local Places for Nature packages – Friends of the Park to investigate.
- d) Keep Wales Tidy Funding Opportunities for T & CCl's on Green Growth Projects – Cllr I Wilkinson to look into introducing Hainey Moor into the Jubilee Park and formally adopting it.
- e) OVW – Innovative Practice Annual Awards Ceremony – 26th March 2020 – noted.,
- f) OVW/SLCC Joint Event – 20th May 2020 – noted.
- g) Welsh Govt – Consultation Events Beyond Recycling – noted.
- h) Mel Stephens PCC – power to former speed signs in Pentlepoir.
- i) OVW – News Bulletin
- j) Simon Hart MP – newsletter.
- k) Police & Crime Commissioner – Policing in a rural area conference.
- l) PCC – response regarding fence near Pinewood, Broadmoor.
- m) Registration of defibrillators on The Circuit – already done by Tony Wall.
- n) Future Generations Report 2020 – Feedback conference – noted.
- o) Llangollen Int Music Eisteddfod – request for donation – no action.
- p) Wales Air Ambulance – thank you letter for donation.

39/20

REPORT OF CTY CLLR JACOB WILLIAMS

Cty Cllr Jacob Williams submitted the following report:

The A477 pedestrian underpass between Kingsmoor Road and Station Road still flooded during extreme rainfall, despite the jetting of the drains. Cllr Williams says that it may never be possible to prevent flooding at this location entirely, as there may simply be nowhere for the high volume of water to go in certain conditions. It had also been pointed out that the underpass had flooded on occasion ever since it was constructed, however the instances were becoming more frequent and efforts were still being made to ensure that the drainage system was working as effectively as it was designed to be. The trunk road agency, which is responsible for drainage within the underpass, has now conducted a survey and found its system is working as it should. The issue whereby water enters that system from the highway on Kingsmoor Road during extreme rainfall, was now clearly deemed to be the cause of the recent increase in underpass flooding issues. Cllr Williams stated that the highways drainage system was clear, but that where it drains to may not be. The soakaway, on adjacent land, would be inspected in the summer, which was not a simple job. If a blockage or damage is discovered, Cllr Williams hoped that any repairs undertaken would at least improve the situation such that underpass flooding would only take place during 'extreme' rainfall, rather than 'heavy' rainfall.

A further crash had taken place on the sweeping bend coming into Pentlepoir from the Kilgetty direction, on Hill Lane. It resulted in significant wall damage and concerns had been relayed to Cllr Williams about the safety of this corner, and measures that may reduce both the likelihood of cars speeding

and losing control, and the real possibility of serious injuries to pedestrians, or worse.

40/20

ANY OTHER INFORMATION

The following matters were raised by Cllrs:

- a) There is flooding down at the T junction by the bus shelter in EW. The road is badly flooded and you cannot access the bus shelter – report to Highways dept.
- b) EW Park - the Association have been working through the winter to thin down willow and blackthorn that has encroached and cleared ditches etc.
- c) With the recent bad weather the ground is very wet and muddy and residents have complained. In hindsight these sections should have been closed off while work was going ahead. They now have notices to close these areas when working and the weather is very wet. Also the Association would like to put notices at the entrances explaining that this is a nature trail and may be muddy. This was agreed.
- d) Work has started on repairing the tarmac and surface dressing at Pentlepoir. The contractor has not marked off the manhole where there are always problems, nor the piece of road outside Mill Cottage that needs repairing. Report to PCC immediately.
- e) The amount of litter in the hedgerows and verges on Templebar Road and Station Road is horrendous – report to PCC.
- f) At the bottom of Station Road someone knocked down the black and white directional arrow on the corner and this has not been replaced. Report to PCC.
- g) Grasscutting – it was agreed that the maintenance contractor can start cutting grass in the play areas and in JP but not the main park at the moment as it is too wet.
- h) It was reported that a portion of village green within the village of East Williamston was being encroached upon. It was agreed that the Clerk would write to the residential property adjoining the land, reminding the owner/occupant that the land is registered as village green and is the property of EWCC.

41/20

DATE OF NEXT MEETING

The next meeting will be held on Thursday 2nd April 2020 at 7.00pm.

The Meeting closed at 8.55pm.

Signed.....Chair.....Date

Signed.....Clerk