

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 6TH JUNE 2024 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM.

Cllr P Strydom (Chair)
Cllr D McIntosh
Cllr I Wilkinson
Cllr C Perry (remotely)

APOLOGIES: Cllr R Day
Cllr C Hopkinson

The clerk was in attendance (Mrs J Clark-Davies)

69/24 DECLARATIONS OF INTEREST

None received.

70/24 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 9th May 20024 were proposed, seconded and agreed as a true record.

71/24 MATTERS ARISING

The following matters were raised:

- a) Minute 56/24b) The defibrillator has been installed in the correct position at the Valley Road bus stop.
- b) Minute 62/24 Wording of signage needs to be agreed.
- c) Minute 64/24 Awaiting new insurance schedule and premium fee.
- d) Minute 67/24 a) PPS have asked to quote for any works required at the play areas.

72/24 PUBLIC PARTICIPATION

No members of the public present.

73/24 PLANNING APPLICATIONS

The following planning applications had been received:

- a) **24/0165/PA:** Proposed dwelling on land adjacent to Little Hay, East Williamston, SA70 8RT- **no comment.**
- b) **24/0201/PA:** Replacement of farmhouse approved under 21/0034/CL with ecological enhancements at Fferm Cysgod Y Dderwen, East Williamston, SA70 8RT- **no comment.**

74/24 **UPDATE ON ACCOUNTS TO 31ST MAY 2024**

The following information was circulated:

- a) Bank Account Reconciliations Summary showing a balance of £22,510.95 in the Current Acct, £3,166.74 in the Deposit Acct, £14,451.48 in the Parks account and £5,561.56 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £17,127.31 (net) and expenditure of £6,290.33 (net).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: **That the above financial information be accepted.**

75/24 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark-Davies – June salary	£289.60
b) PAYE for June	£72.40
c) Google monthly subscription	£1.59
d) Matthew Craig Assoc Ltd – internal audit for 2023-24	£150.00
e) Zurich Insurance premium for 2024-25	£3,566.27
f) Tenby & S’foot First Responders – defibrillator & cabinet	£1,395.00
g) JN Williams grass cutting for April/May	£1,386.00

76/24 **REPORT OF INTERNAL AUDITOR**

The report of the internal auditor had been circulated and was accepted and agreed. The only recommendation was for council to consider the purchase of a new payroll package instead of using HMRC Basic Payroll Tools as errors can occur in reports.

RESOLVED: **That the report of the internal auditor be accepted and that no action be taken on new payroll software.**

77/24 **APPROVAL OF ANNUAL RETURN FIGURES AND GOVERNANCE STATEMENT**

The Annual Return had been circulated previously. The figures were agreed, and the Governance Statement completed and signed.

RESOLVED: **That the Annual Return figures be accepted, and the Governance Statement completed and signed.**

78/24 **UPDATE ON PLAY AREAS**

Play area inspection report had been received and circulated to all members.

The following comments were made:

- a) The walkway board on the Pentlepoir obstacle course was still showing as needing replacement on the report although it had been replaced on the 8th May. Request correction.
- b) Two platform boards need replacing at Pentlepoir and this will be done soon.
- c) The new boards installed on the Mini multiplay unit at Broadmoor were reported as a slip hazard and need replacing.
- d) A visit to the St Florence play area is planned to assess the quality and suitability of equipment included in the Wicksteed installation there ahead of requesting quotations for Pentlepoir.

79/24 **CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) S'sfoot CC – D-Day 80 Celebrations invitation – J W to attend.
- b) IRPW information on Allowances for Councillors - noted
- c) OVW Recruitment and Retention of Clerks – noted.
- d) Thanks for 20 – update on new speed limit so far – noted.
- e) OVW Guidance on working digitally – noted.
- f) OVW New Climate Toolkit Workshops – noted.
- g) EW Hall & Community Association – hall closed on 4th July 2024.
- h) OVW Launch of new biodiversity Resources – noted.
- i) Welsh Govt. Holocaust Memorial Day 2025 – noted.
- j) LGA – Pre-election Guidance for General Election 2024 – noted.
- k) OVW Training dates for June, July, August and September – noted.

The date of the July meeting will be changed to 11th July because of the General Election and the Sept meeting will be held on 12th Sept due to the Clerk being away at a wedding.

80/24 **REPORT OF CTY CLLRS JACOB WILLIAMS**

The following report was submitted:

Cllr Williams reported that the Co-operative group had gone back on its prior intentions to completely resurface the tarmac on its area of land which forms the road to the Kilgetty surgery, bus station, community hall, vet and toilet block. Whilst this was located in the neighbouring community, the Co-op's promise was the result of an effort of all councillors nearby who requested that the landowner should sort out the

surface's very poor condition. Cllr Williams said this news was most disappointing especially considering how well it is used. However, he had been informed by Cllr Alistair Cameron of the Kilgetty and Begelly ward that, following the Co-op's u-turn, and further representations, they had agreed to obtain quotes with a view to undertaking patch repairs to the potholes. Such repairs in Cllr Williams' opinion would still be most welcome and he hoped that, as a community-minded organisation, the Co-op would be reluctant to let people down a second time and proceed with the job.

RESOLVED: That Cty Cllr Williams be thanked for his report.

81/24 MATTERS RAISED BY MEMBERS

The following matters were raised:

- a) Members commented that the condition of the roads within the village is very poor and also in the surrounding area.
- b) It was suggested that Cty Cllr Williams suggest to PCC that the speed limit on Templebar Road be reduced, however it was suggested that PCC are concentrating on the 20mph consultation at the moment.
- c) The D Day 80 flag was raised last Saturday and was publicised in the local press.
- d) Cty Cllr Williams was congratulated on being appointed as Cabinet Member for Planning and Regulatory Services with PCC.

82/24 DATE OF NEXT MEETING

The next meeting will be held on Thursday 11th July 2024 at 7.00pm due to the General Election being held on 4th July.

The September meeting will be held on 12th September due to the clerk being away at a wedding.

The meeting ended at 9.20pm.

Signed.....Chair.....Date

Signed.....Clerk