

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 9TH JUNE 2022 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM

PRESENT: Cllr I Wilkinson (Chair)
Cllr C Hopkinson
Cllr D McIntosh

REMOTE: Cllr J Williams

APOLOGIES: Cllr R Day

The Clerk was in attendance (Mrs Jane Clark)

79/22 **DECLARATIONS OF INTEREST**

None.

80/22 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 12th May 2022 were proposed and seconded. They were approved as a true record.

81/22 **MATTERS ARISING**

The following matters were raised:

- a) Minute 68/22a) The Broadmoor sign has been removed. Clerk to check with PCC if they have taken it.
- b) Minute 68/22c) A Plaque for the Jubilee oak tree will be done by the next meeting.
- c) Minute 72/22 The benches have been delivered.
- d) Minute 73/22 A handyman has been appointed to start work next week.
- e) Minute 74/22 Advised by play area inspector to wait until after the Annual Inspection before repairing or replacing safer surfacing.
- f) Minute 77/22 a) The roadworks have started on Station Road.
- g) Minute 77/22b) The fascia board to be removed from Hill Rise bus shelter by Cllr McIntosh.
- h) Minute 77/22 d) Members were advised that the Ride on mower is in for repair.
- i) Minute 77/22 e) The Tractor has arrived and will insured as soon as possible.
- j) Minute 77/22 f) The bench at JP has been returned to his rightful place after being moved.
- k) Minute 77/22 g) The village green has been cut by PCC.
- l) Minute 77/22 h) Cllr R Day advised the Clerk that he was sourcing the IT equipment we require.

82/22 **PLANNING APPLICATIONS**

None received.

83/22

UPDATE ON ACCOUNTS

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £32,527.41 in the Current Acct, £3,101.42 in the Deposit Acct, £8,142.54 in the Park account and £2807.41 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £17,022.40 (gross) and expenditure of £36,057.48 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above financial information be accepted.

84/22

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark – June salary	£257.60
b) PAYE for June	£64.40
b) Cllr I Wilkinson – Members’ allowance 2021-22	150.00
d) JN Williams Ground Maintenance – grass cutting May	£1180.80
e) Mrs J Clark – reimb for purchase of tools & eqpt	£786.67
f) B W Scourfield fee for internal audit 2021-22	£70.00
g) Cllr D McIntosh reimb for fuel	£29.07
h) Tenby Tyre Centre inner tube for tyre	£14.40
i) Mike Lewis repairs to chainsaw	£45.00

The clerk was asked to send a letter to Mr B Scourfield thanking him for his work on the internal audits over the past 9 years and to wish him a happy retirement.

85/22

AUDIT REPORT FROM INTERNAL AUDITOR

The report had previously been circulated and the only matters raised were that Council planned to spend £62,775, funded from the precept with £34,716 coming from reserves. In reality only £50,307 had been spent and the impact was to reduce general reserves to £40,696 with earmarked reserves of £2,500 for future Election costs. No funds were set aside for the Hall Association. Council should normally justify the level of reserves when setting the annual budget. The other matter raised was a small discrepancy in the salary figure provided to HMRC and that recorded in the ledger. This should be investigated.

RESOLVED: That the report of the internal auditor be accepted.

86/22 **APPROVAL OF GOVERNANCE STATEMENT ETC FOR ACCOUNTS 2021-22**

The Accounting Statement for 2021-22 had been circulated along with the Governance Statements Parts 1 and 2. After careful consideration the figures as prepared by the Clerk were accepted and approved, and the Governance

Statement completed. The Annual Return was signed by the Chairman and the Clerk.

RESOLVED: **That the Annual Return and the Annual Governance Statement be approved.**

87/22 **UPDATE ON PLAY PARKS**

All play areas were looking very neat and tidy. A list of works for Broadmoor play area have been issued to the handyman and a picnic bench been donated by a local resident for JP play area.

88/22 **REVIEW OF FINANCIAL REGULATIONS**

It was agreed that this matter be considered at the July meeting.

89/22 **CORRESPONDENCE**

The following correspondence had been received:

- a) PCC Governing Body of St Florence Church in Wales VC School – no nominations received for the position of Governor.
- b) OVW Nature Hub – noted.
- c) OVW News Bulletin – noted.
- d) PCC Code of Conduct Training Video – noted.
- e) Age Friendly Communities in Partnership Webinar – noted.
- f) Data Protection Fee due on 14th July 2022 – noted.

89/22 **REPORT OF COUNTY CLLR JACOB WILLIAMS**

Cty Cllr Williams advised that there were no matters to report.

90/22 **ITEMS FROM CLLRS**

The following matters were raised:

- a) Cllr Hopkinson advised that the Templebar Road junction is not working as it should. The works carried out by PCC have not helped and there are lots of near misses. Vehicles travelling from the Tenby direction do not slow down or stop when trying to turn into Templebar Road or vehicles travelling from Kilgetty. The clerk was asked to let PCC know of Council's concerns.
- b) Members were advised that the drains were blocked at Pentlepoir and on the previous evening, pressure jetting had been carried out on the main road.
- c) Welsh Water have unblocked it but there appears to be an on-going problem with mains sewer.

- d) The verge outside some local properties, NW of the traffic lights, particularly outside of the property known as Woodban, has been left in poor condition. It is so stony and littered with pieces of wood that it cannot be mowed. The clerk was asked to complain to the TRA of Welsh Assembly.
- e) Complaints had been received from residents that there are no bus time tables available at bus stops, particularly the two new ones in Pentlepoir. Report to PCC.
- f) Complaints had been received about trees in Elveston Lane which have branches hanging low over the road causing local buses to hit them. Report to PCC.
- g) The Clerk was asked to remind PCC about speeding on the road from Cold Inn into EW.
- h) Mr Peter Strydom expressed an interest in joining council so this will be discussed at the July meeting.

91/22

DATE OF NEXT MEETING

The next meeting will be held on Thursday 7th July 2022 at 7.00pm.

The meeting closed at 8.37pm.

Signed.....Chair.....Date

Signed..... Clerk