

20/21

**MINUTES OF THE ORDINARY MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL  
HELD FOLLOWING THE ANNUAL MEETING (REMOTELY) ON THURSDAY 3<sup>RD</sup> JUNE 2021.**

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**PRESENT:** Cllr I Wilkinson (Chair)  
Cllr R Day  
Cllr D McIntosh  
Cllr J Williams

**APOLOGIES:** Cllr C Hopkinson

The Clerk was in attendance (Mrs J Clark)

**61/21 DECLARATIONS OF INTEREST**

None declared.

**62/21 MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 1<sup>st</sup> April 2021 were proposed and seconded. They were agreed as a true record.

**63/21 MATTERS ARISING**

The following matters were raised:

- a) Minute 48/21 The diseased tree on the Common has been cut down and chipped and the area left tidy.
- b) Minute 51/21: The grit bins have been checked by Cllr J Williams and the only one with a padlock was the at Hill Rise. There are two at Vineyard Vale, 2 at Clayford Road, 1 at the Hall, 1 at Pentle Close, 1 at Hill Rise, 1 on East Williamston Common and 1 at Pentlepoir play area. Cable ties have been put on all grit bins for the summer which will be removed for the winter months.

**64/21 PLANNING APPLICATIONS**

The following planning application was considered:

- a) **21/0132/PA: Residential development circa 20 units with estate road and associated works at Evening Star Farm, Hill Lane, Kilgetty.**

This land was already earmarked for housing so no objection could be made to this development. It was agreed to make no comment.

**65/21 UPDATE ON ACCOUNTS TO 31<sup>ST</sup> MAY 2021**

The following financial information had been circulated:

## 21/21

- a) Bank Account Reconciliations Summary showing a balance of £37,757.10 in the Current Acct, £3,101.10 in the Deposit Acct, £33,155.04 in the Park account and £140.10 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £10,850.43 gross) and expenditure of £2,252.16 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

**RESOLVED:**                    **That the financial information above be accepted and agreed.**

### 66/21                    ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark – May salary	£680.94
b) PAYE for May	£169.80
c) Edge IT Systems – Fee for Finance accts software	£110.00
d) JRC GM grass cutting at all play areas and JP plus weedspraying (total £530.00)	£380.00 £150.00
e) Zurich Insurance – premium for 2021-22	£2,837.62

### 67/21                    QUOTES FOR MOVING OF FENCE AT JUBILEE PARK PLAY AREA

Cllr I Wilkinson had re-inspected the play area and considered that the fence doesn't need squaring off for the installation of the new multi-play unit. The clerk was asked to inform Neil Pigdon of Sunshine Playgrounds.

**RESOLVED:**                    **That the fence at the play area at Jubilee Park not be moved for the installation of the new multi-play unit.**

### 68/21                    QUOTES FOR BACK BOX FOR TRACTOR

Cllr I Wilkinson had obtained three quote for the above item from Riverlea and two online quotes which had been emailed to councillors on 6<sup>th</sup> April 2021. The cheapest quote was Riverlea at £490 inc VAT and it was agreed to purchase from Riverlea.

**RESOLVED:**                    **That the quote from Riverlea be accepted and the item purchased.**

### 69/21                    LOCATION OF ROVING SPEED SIGN

It was agreed that the roving speed sign should be placed at Broadmoor and Cllrs Rday, D McIntosh and J Williams would meet to decide on the exact location. It would be necessary to purchase poles/arms for the sign which would cost less than £150.00. It was agreed that these be purchased when required.

**RESOLVED:** That the roving speed sign be placed at Broadmoor at a position to be agreed by Cllrs Day, McIntosh and Williams.

70/21

**UPDATE ON PARKS**

- a) **Pentlepoir:** The clerk advised that the new steps for the multi-play unit would be manufactured on site and that the company be asked to fix a board in place on the open side of the unit for safety purposes. The litter bin was full recently so Richard Fanus had emptied it. Josie Fanus had asked if a 'Happy to Talk' bench could be placed outside the park next to the grit bin for residents to use. This was agreed and the Clerk would make enquiries and respond to Josie.
- b) **Broadmoor:** Cllr I Wilkinson had inspected the park and there was a flat seat swing broken which would need repairing. The safety surfacing is also lifting along with the wooden edging which is causing a trip hazard. He added that the grass cuttings should be left in the corner nearest the caravan park. The hedge needs cutting as branches are growing though the fence. The maintenance contractor be asked to do this work at additional cost.
- c) **East Williamston:** Four rotten posts had been taken away and the fence needs reinforcing. This work will be carried out by the Friends of the Park. The branches overhanging into the play area need cutting back. The interpretation panels at the park are very faded and some have been vandalised. Cllr Wilkinson offered to take some photographs to send to our insurance company for a possible claim. The large ash tree is dead and needs cutting down. It was agreed that this work be carried out by Dan Badham.

71/21

**CORRESPONDENCE RECEIVED**

The following correspondence had been received:

- a) Various emails from PCC relating to Covid-19.
- b) Mencap – support request – no action. Agreed that all financial requests from local charities only be kept until March each year and then considered altogether.
- c) Wales for Europe – changes for EU and EEA-EFTA citizens living in Wales.
- d) Mr Tony Smiles – speeding on Templebar Road – advise about roving speed sign to be located here in the future and forward email from police dated 27th April 2021 about speeding.
- e) Complaint about dog fouling at Jubilee Park – respond that this situation to be monitored, signs have been erected and we are doing all we can to reduce this practice, however it is not practical to have dog bins or dog bag dispensers as they are often abused.

72/21

**ANY OTHER INFORMATION**

The following points were raised:

**23/21**

- a) Cllr I Wilkinson advised that we had previously agreed to replace the signs in the park and Cllr Williams agreed to design something to include No Smoking and No Cycling messages with everything amalgamated into one sign with graphics.

**73/21**

**DATE OF NEXT MEETING**

The next meeting will be held on either 30<sup>th</sup> June or 1<sup>st</sup> July 2021 at 7.00pm.

The meeting closed at 8.50pm.

Signed.....Chair.....date

Signed.....Clerk