

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 2<sup>ND</sup> JUNE 2016 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM**

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**PRESENT:** Cllr Mrs K Talbot (Chair)  
Cllr D McIntosh  
Cllr I Prout  
Cllr A Ratcliffe  
Cllr G Soar  
Cllr J Williams  
Cllr I Wilkinson

**APOLOGIES:** Cllr Charles Hopkinson

The clerk was in attendance (Mrs J Clark)

**85/16** **DECLARATIONS OF INTEREST**

None received.

**86/16** **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on Thursday 12<sup>th</sup> May 2016 were proposed and seconded. They were agreed as a true record.

**87/16** **MATTERS ARISING**

There were no matters arising.

**88/16** **PLANNING APPS**

The following planning application was considered:

- a) 16/0145/PA: 5 Fir Tree Cottage, Council Houses, Broadmoor, SA68 ORL: Support

**89/16** **REPORTS ON PLAY AREAS**

**Broadmoor:** This park is not well used by locals and not been visited by councillors this month.

**Pentlepoir:** The clerk advised that the Cradle swing seats have been repaired and the grass is looking well maintained. There is, however growth coming through from neighbour's gardens on both sides of the park. It was agreed that Adam be asked to cut back both sides and that Chris from Bizzy Play be asked if he has replaced the timber cross piece and an upright which were split.

**East Williamston:** It was agreed to carry on with the repairs quoted for by Bizzy Play. There are currently the following sums in the pot with PCC for repairs etc. East Williamston - £2,384.10, Broadmoor - £1,332.11 and Pentlepoir - £1,995.12. The grass cutting is of a high standard however new signage required for the park – Cllr D McIntosh has obtained a quote for a sign which is less £100 and it was agreed to go ahead and order this.

90/16

**CORRESPONDENCE**

- a) NJC – 2016-2018 National Pay Agreement – agreed to adopt new rates of pay.
- b) Independent Remuneration Panel for Wales report on allowances etc paid to councillors – agreed to send nil return.
- c) PCC – Budget Consultation Feedback Report – noted.
- d) Office of the Future Generations commissioner - area meetings – noted.
- e) HAGS – Play Equipment leaflet – noted.

91/16

**TENDER FOR HANDYMAN CONTRACT**

Three tenders for the handyman contract had been received from Colin Phillips, Nick Hill and Adam Lewis. The contract for the grass cutting maintenance had been awarded to The Cutting Hedge (Adam Lewis) and it was therefore agreed that the contract be awarded to Colin Phillips.

**RESOLVED:**                                       **That the handyman contract be awarded to Colin Phillips.**

92/16

**COMMUNITY NEWS LETTER**

The Chair circulated an example of a newsletter to all members and it was agreed to add Kingsmoor Road to areas covered. Members were asked to bring any ideas for inclusion in the newsletter to the next meeting. Distribution by cadets is awaiting clearance from their HQ.

**RESOLVED:**                                       **That members bring ideas for the news letter to the next meeting.**

93/16

**APPROVAL OF ANNUAL RETURN 2015-2016**

The clerk had circulated a copy of the Financial Statement from the Annual Return plus a copy of the Governance Statement and the report of the Internal Auditor prior to the meeting. It was agreed to accept and agree the figures on the financial statement, to give a yes response to all of the questions on the Governance Statement and to accept the report of the Internal Auditor.

**RESOLVED:**                                       **That the Annual Return be signed by the chair and RFO and sent to the external auditor by the due date.**

94/16

**FINANCIAL MATTERS**

Before this information was given it was agreed to put an internal audit review on the next agenda.

The bank balances were given as follows:

Current Acct	£17,276.83
Deposit Acct	£6,083.73
Parks Acct	£13,041.35

It was agreed that a full update on the accounts and budget monitoring report be carried out at the July meeting.

95/16

**ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – Salary May	£191.09
b) PAYE for May	£47.60
c) Zurich Municipal – Insurance premium 2016-2017	£2,404.77
d) A & C Aggregates 10 ton chippings	£230.40
e) Edge IT Systems – hosted accounts services (final)	£96.00
f) The Cutting Hedge – two cuts May & June	£336.00
f) B W Scourfield – internal audit report for 2015-16.	£82.50

It was agreed that the clerk should obtain a new signatories form from bank to add further signatures to the account.

96/16

**REPORT OF CTY CLLR JACOB WILLIAMS**

Cllr Williams had learned that an appeal has been lodged by Mr Neil Sefton of Community Energy in Pembrokeshire Limited against Pembrokeshire County Council's refusal to grant planning permission for the large so-called 'community' wind turbine on farmland on the outskirts of East Williamston. It is expected to be conducted by written submissions rather than hearings. The appeal was submitted to the Planning Inspectorate close to the deadline and the decision is expected to be announced before the autumn.

County councillors had been informed that, following the unfortunate financial difficulties of the Silcox coach company, the business will close down completely. Edwards Coaches of Pontypridd has been appointed by the authority to provide school and college transport on the 28 routes formerly contracted to Silcox. Separate arrangements are being considered for the 18 public service routes commercially operated by Silcox, some subsidised by PCC, but there is no certainty over the on-going provision of these routes at this early stage.

A new report by the Pembrokeshire Biodiversity Partnership has been published, assessing the state of wildlife in Pembrokeshire and likely trends in species and habitats of conservation. Cllr Williams had been invited to a launch event for county councillors but made enquiries about the possibility of a public presentation. Cllr Williams said if there was enough interest a presentation could be delivered at the East Williamston Community Hall, and that he would speak with Cllr Kathy Talbot, who is also a member of the Community Hall Association, about the possibility. Those who may be interested can call Cllr Williams on 812999 or email [jw@jacobwilliams.com](mailto:jw@jacobwilliams.com)

To celebrate the tenth anniversary of the new Tenby Cottage Hospital in Gas Lane, a coffee morning will be held on 27th June at 10-11.30, all are welcome to attend.

97/16

**ITEMS FROM CLLRS**

The following matters were reported:

- a) The flail mower had been repaired but it has broken down again. The company will be asked to carry out the repair again. The chain saw and shredder are now working and invoices will follow. A few more items required servicing and Cllr Wilkinson was keeping a record of the items serviced and when.
- b) Lots of vehicles were being parked in the car park for the Jubilee Park by persons that are not using the park. It was suggested that a sign be put up stating that parking for users of park only. Black bags are still being deposited near the bin near the bus stop and camper vans have been seen parking on the common car park. It was suggested that appropriate signage be obtained for this.
- c) It was suggested that we invite the Disabled Shooting Group to come to our next meeting to discuss their use of the Jubilee Park.
- d) Templebar Road - motorists are driving much too fast along this road and it was agreed to ask the police to monitor speed on this road. Police have been monitoring the speed on Coppins Road also. It was agreed that PCSO Jim Moffatt be contacted to look into this. Cllr Soar offered to attend the next meeting of PACT in Saundersfoot and the clerk will find out when it will be held.
- e) The Coppins Hall site was raised in that the grass at the front of the site is about 4ft high. PCC own the frontage as it is on the main road. Cllr Williams had contacted Emrys Llewellyn of PCC and he passed him on to Steve Bengner who has not returned his call. PCC say this is cut twice a year but this is not adequate as this is a tourist area and it should be kept neat and tidy.
- f) The bottom of Clayford Road near Tenby Road is quite dangerous because of the hedge growth. Ask PCC if a warning sign can be placed there.

98/16

**DATE OF NEXT MEETING**

The next meeting will be held on Thursday 7<sup>th</sup> July 2016 at 7.00pm.

The meeting closed at 9.05pm.

Signed.....Chair .....Date

Signed.....Clerk