

**MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 7<sup>TH</sup> APRIL 2022 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM.**

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**PRESENT:** Cllr I Wilkinson  
Cllr D McIntosh  
Cllr C Hopkinson  
Cllr J Williams

**APOLOGIES:** Cllr R Day

The Clerk was present (Jane Clark)

**42/22**      **DECLARATIONS OF INTEREST**

Cllr Jacob Williams declared a personal and prejudicial interest in item 5d) 21/1149/PA so will leave meeting whilst this planning application is discussed.

**43/22**      **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 3<sup>rd</sup> March 2022 were proposed and seconded. They were agreed as a true record.

**44/22**      **MATTERS ARISING**

The following matters were raised:

- a) **Minute 29/22a)** Potholes still not filled outside The Old Farm, outside Cartref or at the entrance to Elveston Lane which is an old sink hole and several on the road from the hall to the T junction near bus stop. Contact Darren Thomas to ask about these.
- b) **Minute 29/22b)** Outdoor Connections funding has been granted to purchase two benches, one for Pentlepoir and a second location to be decided. Send quote from Earth Anchors and Second Life Plastics.
- c) **Minute 29/22c)** The speed sign at Hillrise has been repaired and is now working.
- d) **Minute 29/22d)** The traffic lights at Broadmoor are now working and the layout has been improved following persistent representations to Welsh Govt by this Council.
- e) **Minute 40/22a)** The Broadmoor sign still down on Clayford Road end of the village -report again to PCC.
- f) **Minute 40/22c)** Some of the streetlights have been repaired and one has been removed completely.

**45/22**      **PLANNING APPLICATIONS**

The following planning application were considered:

**14/22**

- a) **21/1179/PA:** Variation of condition 2 of planning approval 20/0311/PA (proposed dwelling at 17 Lyndhurst Avenue, Broadmoor) – NO comment
- b) **21/1014/PA:** Extensions at Tyr Arglwydd 14 Lyndhurst Avenue, Broadmoor – no comment
- c) **21/1027/PA:** Rear extension and alterations at The Squirrels, Lyndhurst Avenue, Broadmoor– no objection
- d) **21/1149/PA:** Variation of condition 3 , Condition 4 or Planning ref 18/0959/PA to allow for additional time for submission of reserved matters on land adjacent to Beaconing View, A478 Valley Road to Clayford Road, Wooden – no objection.

**46/22**

**FINANCIAL MATTERS TO 31<sup>ST</sup> MARCH**

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £36,683.04 in the Current Acct, £3,101.42 in the Deposit Acct, £2,142.19 in the Park account and £1,670.00 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £30,539.86 (gross) and expenditure of £52,787.67 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk was asked to transfer £6,000 from current acct to EW Parks Acct.

**RESOLVED: That the above financial information be accepted.**

**47/22**

**ACCOUNTS FOR PAYMENT**

The following accounts were agreed for payment:

- |  |           |
|--|-----------|
| a) Mrs J Clark – April salary                    | £253.20   |
| b) PAYE for April                                | £63.40    |
| c) Terry Harrison – deposit for new tractor      | £4,854.60 |
| d) Fuel and tyre repair on tractor               | £85.39    |
| e) A&C Aggregates – cement and stone for JP      | £320.40   |
| f) Cllr I Wilkinson – reimb for purchase of fuel | £26.60    |

**48/22**

**PAY AWARD FOR CLERK**

NALC/SLCC have agreed a new pay rate for clerks which would mean an increase from £15.83 to £16.10 per hour for the current clerk on her current payscale of point 26. An increase of £5.40 per month.

**RESOLVED: That the pay award to agreed, effective from April 2022.**

**49/22**            **MEMBERSHIP OF OVW**

An invitation to renew council's membership of OVW had been received at a cost of £327.00 per year. It was agreed to renew.

**RESOLVED:**            **That Membership of OVW be renewed for 2022-23 at a cost of £327.00.**

**50/22**            **REQUEST FROM CITIZENS ADVICE PEMBROKESHIRE FOR DONATION**

A request had been received for a financial donation and it was agreed that this request be considered in March 2023.

**51/22**            **RE-CHARGE OF COSTS OF HOLDING COMMUNITY COUNCIL ELECTIONS**

Information had been received from the PCC Elections Unit relating to estimated re-charges for the holding of contested elections and uncontested elections in both wards which amounted to a sum of £3,269.77 for East Williamston ward and £6,037.12 for Pentlepoir ward. It was agreed that the Earmarked funds from the past three years for elections be used when required.

**RESOLVED:**            **That the estimated re-charge figures be noted and earmarked funds set aside.**

**52/22**            **RISK ASSESSMENT FOR RADAR SID MAINTENANCE VOLUNTEERS**

A draft risk assessment for the above volunteers had previously been circulated and was agreed. It will be distributed to all volunteers who assist with battery changing for their safety.

**RESOLVED:**            **That the above Risk Assessment be agreed and circulated to all volunteers.**

**53/22**            **UPDATE ON PLAY PARKS**

All parks were looking in good condition following the first cut by the new contractor. The chairman was awaiting the next inspection reports to schedule repairs required to play equipment in all play areas.

**54/22**            **CORRESPONDENCE**

The following correspondence had been received:

- a) OVW Views on Auditor General's Work Programme - noted
- b) OVW -Big Meadow Search – noted.
- c) PCC (B4316 S'foot to Pentlepoir Class II Road) 40mph speed limit Order 2022.
- d) Duke of Edinburgh's Green space legacy. – noted.

- e) OVW Smarter Working: a remote working strategy for Wales – noted.
- f) OVW Can You Help? Nature and Us – noted.

55/22

**REPORT OF CTY CLLR JACOB WILLIAMS**

Cty Cllr Williams submitted the following report:

Constituents had brought concerns to Cllr Williams about the heavy lorry movements associated with the Crane Cross civic amenity site. When planning permission was originally granted for this facility it was on the proviso that, due to the nature of Devonshire Drive, removals and transfers would enter and leave from Devonshire Drive's eastern end, its junction with the A478 Tenby main road. This has not been adhered to as lorries associated with the facility were routinely observed travelling the whole length of Devonshire Drive, from and to its western end junction with the B4318 Gumfreston road. Cllr Williams raised this matter with the waste and recycling department and has now been reassured that all of the council's drivers have been "reminded of the requirement to utilise the A478 when accessing" the civic amenity site, and that these requirements have also been brought to the attention of "a number of external contractors" servicing the facility, and that the department "will continue to monitor the position." Should the situation not improve, Cllr Williams would be grateful if it could be brought directly to his attention.

As part of the new pavement scheme installed along Station Road, Pentlepoir, down to the railway station, the council intends to reduce the speed limit from 60mph to 40mph. This project along the B4316 on the project is funded by the Welsh Government's road safety grant.

The whole of Clayford Road had inadvertently been missed during the three-weekly collection of the grey bag waste on 4th April, although the recyclables had been taken away. The grey bags were later collected, and Cllr Williams advised that, in these circumstances, to report it and if possible to leave the bags or containers in situ until the mistake has been corrected, rather than taking them in and putting them back out.

A few other highways matters: The South Wales Trunk Road Agent's very long-running works to the Broadmoor traffic lights had been completed, and the new system was in operation. The county council had finally removed the obstruction which made the pavement very narrow near the former school in Pentlepoir. It had been done to a high standard, including cutting out, removal and replacement with a small patch of tarmac. Finally, the annual highways surface dressing programme had been announced which included Kingsmoor Road and the section of road in East Williamston up to Prouts Park Lane, which would be done at some point over the coming months.

56/22

**BUSINESS FROM CLLRS**

The following matters were raised:

- a) Cllr I Wilkinson advised that a tree to mark the Queen's Platinum Jubilee had been donated by him to be planted in the Jubilee Park. A suitable plaque will be arranged in due course.
- b) Cllr Wilkinson advised that the tractor deposit had been paid and that it now needed to be registered once the balance had been paid.

57/22

**DATE OF NEXT MEETING**

The next meeting following the Town & Community Elections on 5<sup>th</sup> May 2022 will be held on Thursday 12<sup>TH</sup> May following the Annual Meeting of Council at 7.00pm.

The Meeting closed at 21.10hrs

Signed.....Chair.....date

Signed.....Clerk