

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD ON THURSDAY 4TH MAY 2023 AT EAST WILLIAMSTON COMMUNITY HALL AT 7.00PM.

PRESENT: Cllr I Wilkinson
Cllr C Hopkinson
Cllr D McIntosh
Cllr P Strydom

APOLOGIES: Cllr R Day
Cllr J Williams

The clerk was in attendance (Jane Clark)

50/23 **DECLARATIONS OF INTEREST**

None received.

51/23 **MINUTES OF THE LAST MEETING**

The minutes of the meeting held on 2nd March 2023 were proposed and seconded. They were agreed as a true record. No meeting was held in April due to the Clerk being admitted to hospital.

52/23 **MATTERS ARISING**

The following matters were raised:

- a) Minute 34/23: a) A letter was sent to Mrs Herlihy about the extension to the JP car park and no issues were raised.
- b) Minute 46/23 h) The dog warning notices had been made and put up at the JP. No further issues have arisen.
- c) Minute 46/23 i) Put JACS Village Gateway on June agenda.

53/23 **PLANNING APPLICATIONS**

The following planning applications were considered:

- a) **22/1059/PA: Converting ground floor garage into one bedroom unit with en-suite at Ardmore, Pentlepoir, Saundersfoot, SA69 9BN – no comment.**
- b) **22/1108/PA: Replacement and reposition of farmhouse approval under 21/0034/CL and new agricultural shed on site of replaced dwelling at Fferm Cysgod Y Dderwen, East Williamston, SA70 8RT – no comment.**
- c) **23/0084/PA: Change of use of adjacent land to domestic use, including associated ground storage at Cottage 3 Hanbury Lodge, Broadmoor, SA68 0RH – no comment.**

54/23

FINANCIAL UPDATE TO 31ST MARCH 2023

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £28,239.59 in the Current Acct, £3,113.10 in the Deposit Acct, £8,173.20 in the Parks account and £2,138.27 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £64,371.26 (gross) and expenditure of £65,903.36 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the above financial information be accepted.

55/23

UPDATE TO 30TH APRIL 2023

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £34,947.85 in the Current Acct, £3,113.10 in the Deposit Acct, £8,182.17 in the Park account and £2,133.27 in the Jubilee Park Acct.
- b) The Financial Statement – Cashbook showing income of £10,297.89 (gross) and expenditure of £3,585.66 (gross).
- c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

The Clerk was asked to transfer £6000 from the current acct to the Play Areas acct.

RESOLVED: That the above financial information be accepted.

56/23

ACCOUNTS FOR PAYMENT

The following accounts were approved for payment:

a) Mrs J Clark – May salary	£273.60
b) PAYE for May	£68.40
c) Terry Harrison Machinery -tyre sealant	£11.04
d) East Williamston Comm & Hall Assoc – room hire 2022	£165.00
e) PCC – supply and erection of 114mm posts for VAS signs	£2,679.00
f) Audit Wales – Audit fees for 2020-21 accts	£200.00
g) PCC Lease on land at Broadmoor	£77.00
h) PCC – lease on land at Pentlepoir	£75.00
i) JN Williams grass cutting in March – all sites	£420.00
j) Google subscription for April	£1.59
k) Cllr I Wilkinson fuel for tractor	£51.01
l) Cllr I Wilkinson – puncture repair	£10.00
m) Zurich Insurance renewal 2023-24	£3,415.04

57/23 **TO AGREE PURCHASE OF SOLAR SIGNS**

It was agreed that the quote from Elan City for £5,400 inc VAT for two solar speed signs be accepted. The Clerk was requested to order these and to ask Barry Jones the electrician to install them for us and to find out where they are to be delivered.

RESOLVED: **That the quote of £5,400 inc VAT for two solar speed signs be accepted and that they be ordered.**

58/23 **QUOTE FOR EXTENSION OF CAR PARK AT JUBILEE PARK**

A quote had been received of £5,000 from Pembrokeshire Diggers for the work on the extension to the JP car park which was accepted. It was agreed that this Council would purchase the materials in order to claim VAT back and that Alan Davies be asked to start work as soon as possible.

RESOLVED: **That the quote from Pembrokeshire Diggers for work on extending the JP car park be accepted and that work to start as soon as possible.**

59/23 **UPDATE ON MODULES 1 AND 2 OF FINANCIAL TOOLKIT**

The updated modules had been circulated to all and it was agreed that the most important items have been actioned. The Clerk would double check that nothing had been omitted.

RESOLVED: **That Members are happy that all necessary actions have been taken with regard to the financial toolkit.**

60/23 **UPDATE ON PLAY AREA INSPECTION REPORTS FOR MARCH**

The play inspection report for April were discussed and there was one High Risk item at Broadmoor concerning the cross bar on the multi play unit and some medium risk items. However, due to the handyman being out of action with a broken ankle, no maintenance work could be carried out at present. Cllrs Ian Wilkinson, Doug McIntosh and Peter Strydom agreed to visit the play areas and to clear litter and cut branches down.

61/23 **AUDIT ON 2021-22 ACCOUNTS**

The Auditor's Opinion for the 2021-22 accounts had been received from Audit Wales with a qualified opinion due to the Asset Register not being correctly represented as the new play equipment purchased for JP had not been included. The Clerk advised that these items had now been added to the Asset Register and it was fully up to date. All other matters were acceptable.

RESOLVED: **That the Auditor's opinion on the accounts 2021-22 be accepted.**

62/23

CORRESPONDENCE

The following correspondence had been received:

- a) Cornerstone – proposed base station upgrade at Cornerstone 12864822, Saundersfoot, SA69 9BL – no comment.
- b) Rod King – new 20mph speed limit information – noted.
- c) PCC Working Better Together Seminar on 20th April 2023 – noted.
- d) YFC Wales – request for financial support – no action.
- e) Elan City – newest version of radar speed signs – Evolis Vision - noted.
- f) Macmillan Cancer Support – request for funding – no action.
- g) OVW – Open Spaces & Paths – a new guide to protection – noted.
- h) PCC – Public invited to become involved in Scrutiny Process – no action.
- i) OVW – Planning Policy Wales: net benefit for biodiversity and ecosystems’ resilience – noted.
- j) HDUHB -Consultation event dates for location of new planned and urgent care hospital - noted.
- k) OVW – Training Needs Survey – several members had taken part.
- l) PCC Surface Dressing Programme 2023 – noted.
- m) PCC Notice of Variation – Car parking charges – noted.
- n) Simon Hart MP – newsletter - noted.
- o) Roy Castle Lung Cancer Support information – no action.
- p) Llangollen 2023 Appeal – no action.
- q) PCC New Planning Portal information – noted.
- r) Owen Roberts PCC – Taf Valley Coaches 351 and 352 bus service cancellation – noted.

63/23

REPORT OF COUNTY CLLR JACOB WILLIAMS

Cty Cllr Williams was not present at the meeting and no report had been received.

64/23

ITEMS FROM COUNCILLORS

The following matters were raised:

- a) Members were advised that a local farmer had started to use Templebar Road as a cut through with his silage trailers which are very large and are churning up the verges. They are also being driven too fast. Clerk to ask PCC if they can put a restriction on this road for this period of increased vehicular activity.
- b) There is a piece of ground on the right side of the Village Green adjacent to Hawthorn Cottage and Hill Cottage which the previous residents used to maintain. The grass now badly needs strimming and hedges need cutting. The clerk to ask the grass cutting contractor for a price for this work.
- c) The Ash tree behind bus shelter at Broadmoor needs to be removed before the roof is replaced. Clerk to ask PCC if they can remove this tree to prevent further damage to the roof of the bus shelter.

DATE OF NEXT MEETING

The next meeting will be held on Thursday 1st June 2023 at 7.00pm.

The meeting closed at 8.30pm.

Signed..... Chairman.....Date

Signed.....Clerk.