

MINUTES OF A MEETING OF EAST WILLIAMSTON COMMUNITY COUNCIL HELD REMOTELY ON THURSDAY 3RD DECEMBER 2020 AT 7.00PM

PRESENT: Cllr J Williams (Chair)
Cllr R Day
Cllr D McIntosh
Cllr I Wilkinson

APOLOGIES: No apologies received.

The Clerk was in attendance (Mrs J Clark)

The start of the meeting was delayed until 7.05pm when Cllr R Day was able to join it to make it quorate.

101/20 DECLARATIONS OF INTEREST

Cllr J Williams declared an interest in the planning application relating to Greenfields, Clayford Road as the applicant is a personal friend.

102/20 MINUTES OF THE LAST MEETING

The minutes of the meeting held on 5th November 2020 were proposed and seconded. They were agreed as a true record apart from changing the number of speed signs being purchased from four to three in minute 93/20.

103/20 MATTERS ARISING

The following matters were raised:

- a) Minute 89/20b) It had not been possible to arrange a meeting with the resident from Pentlepoir and it was agreed that the Clerk write to him explaining that considerable drainage work was carried out on the play park land before his property was built and that because his property is on a lower level there would be some water draining down. Explain that we are still happy to meet but that the land is owned by the County Council and this council are the leaseholders.
- b) Minute 93/20: Cllr McIntosh advised that the speed signs had been ordered and that he had met with an electrician who had agreed to carry out the work.
- c) Minute 95/20: Cllr Wilkinson advised that he had met with Dan Badham and he will provide a price for cutting back the trees affected by Ash die-back.

104/20 PLANNING APPLICATIONS

The following planning applications were considered:

- a) **20/0672/PA: Retrospective planning for timber decking and hot tub at Sunnyvale Holiday Park, Wooden.**

Members agreed to support this application.

- b) **20/0563/PA: Change of use and conversion of stables outbuilding to holiday let accommodation at Greenfields, Clayford Road, Kilgetty, SA68 0RR**

Having declared a personal and prejudicial interest in this planning application, by virtue of his friendship with the applicants, who were his nearest neighbours, Cllr Williams explained how his necessary recusal would leave the meeting inquorate. It was suggested that this item should be added to the agenda of the forthcoming special budget meeting, at which point it was hoped that sufficient councillors would be in attendance such that the chair's recusal would not threaten the quorum.

- c) **20/0625/PA: Erection of dwelling (outline) at Penyfan, Pentlepoir.**

Members agreed to support this application.

105/20

UPDATE ON BANK BALANCES AND ACCOUNTS TO 30TH NOVEMBER 2020

The following financial information had been circulated:

- a) Bank Account Reconciliations Summary showing a balance of £29,298.45 in the Current Acct, £3,100.94 in the Deposit Acct, £33,153.41 in the Park account and £579.10 in the Jubilee Park Acct.
b) The Financial Statement – Cashbook showing income of £18,929.36 (gross) and expenditure of £13,236.19 (gross).
c) The Financial Budget Comparison showing the Budget set, the actual income and expenditure figures and the balance remaining under each heading.

RESOLVED: That the financial information provided be agreed and accepted.

106/20

REPORT OF EXTERNAL AUDITOR FOR ACCOUNTS 2019-20

The report of the external auditor had been received and was an unqualified report with no matters of concern raised in the way the accounts had been prepared. There was, however, an amendment to box 3 for 2019 which should read £3,994 rather than £2,994.

RESOLVED: That the report of the external auditor be accepted.

107/20 **PURCHASE OF HEDGE TRIMMER ETC.**

Three quotes had been received for the purchase of a new hedge trimmer etc from Tooby and Williams, Riverlea and MGM. After careful consideration it was agreed to accept the quote from Riverlea at £1,211.03 (inc VAT).

RESOLVED: **That the quote from Riverlea be accepted.**

108/20 **ACCOUNTS FOR PAYMENT**

The following accounts were approved for payment:

a) Mrs J Clark – November salary inc salary owed from April	£464.84
b) PAYE for November	£116.00
c) EWC & Hall Association – rent for hire of hall 2020	£45.00
d) EWC & Hall Association – annual financial assistance	£2,000.00
e) Mike Lewis – repairs to tractor and chainsaw	£424.72
f) Jane Clark – reimb for subscription to SLCC	£52.00

After some discussion, in view of the £10,000 of pandemic relief Government funding the community hall had received, it was agreed to defer the consideration of the community council's £2,000 payment to the East Williamston Community and Hall Association for the running of the community hall, to the forthcoming special budget meeting.

109/20 **REPAIRS TO BUS SHELTERS**

It was agreed to discuss this matter at the February meeting.

RESOLVED: **That this matter be discussed at the February meeting.**

110/20 **UPDATE ON PLAY PARKS**

The Clerk advised that she had contacted three play equipment providers to visit East Williamston play area and Pentlepoir with a view to quoting to replace the older and damaged items. Cllr Williams advised that it was unlikely that the repair would be made to the steps on the multiplay unit.

The first site meeting was with two representatives from Dragon Play who were suppliers for Playdale play equipment on Monday 14th December at 12.30pm and the two other site meetings were scheduled for early January with Wickstead and Kompan.

111/20 **CORRESPONDENCE**

The following correspondence had been received:

- a) Various emails from PCC relating to Covid-19.
- b) OVW – Flooding and TAN 15 update.
- c) WCVA – Guidance for community Centres re-opening in Wales.
- d) Refill Wales – information on refilling water bottles.
- e) Friends of the PCNP – help with establishing a woodland area
- f) Welsh Govt – consultation on performance and governance of principal councils

112/20

REPORT OF CTY CLLR JACOB WILLIAMS

Cty Cllr Williams submitted the following report:

Cllr Williams was aware of concerns raised over the placement of the stop lines at the entrance to the new mini-roundabout at the end of Templebar Road. Visibility to the right, looking towards Tenby, was poor from the position of the stop line, and greater visibility would be achieved if the line was moved closer to the roundabout. Cllr Williams said that the county council's highways department was aware of the concerns and that he was hopeful that, following an assessment of the new system, any teething problems like this could feasibly be rectified with some ease, as and where necessary. To illustrate that such traffic schemes are susceptible to teething problems, Cllr Williams made reference to what had previously been the last new mini roundabout installed in the area, at the Narberth Road junction, Tenby, and how that had received minor alterations by the county council months after it first opened. When first installed, a rather severe ramp was placed at that mini roundabout's exit in the Kilgetty direction. As traffic at this point was, by its nature, expected to be slow-moving, exiting the roundabout uphill, this ramp hindered flow and was subsequently completely removed – the only evidence of its existence today is the fresher tarmac where the ramp once was.

113/20

ITEMS FROM COUNCILLORS

The following matters were raised:

- a) Cllr I Wilkinson advised that he, Doug and other volunteers had spent some time recently tidying up the Common and it now looked very neat and presentable.
- b) It was reported that a RTA had occurred recently at Broadmoor crossroads when a vehicle drove through a red light on the road from Kilgetty and hit another vehicle.

114/20

DATE OF NEXT MEETING

The next meeting will be the special budget meeting to be held on Thursday 10th December at 7.00pm and the next ordinary meeting will be held on Thursday 7th January 2021 at 7.00pm.

The meeting closed at 9.10pm.

Signed.....Chair.....Date

Signed.....Clerk